

## Scottish Environmental Noise Steering Group (SENSG)

### Actions from inception meeting – September 19<sup>th</sup> 2007

#### Present:

David Wallace (DW) - Scottish Government and SENSG Chair  
Duncan McNab (DM) - Scottish Government  
Linda Story (LS) - Scottish Government  
Martin Valenti (MV) - SEPA  
Dr Bernadette McKell (BM) – Hamilton McGregor  
Alastair Brown (AB) – Glasgow City Council – Glasgow Chair  
Graeme Drummond (GD) – Edinburgh City Council – Representing Edinburgh Chair  
Alastair Young (AY) – Transport Scotland – Rail  
Drew Hill (DH) – Transport Scotland – Roads and Transport Chair  
Andy Park (AP) – Transport Scotland - Economist

#### Agreements and follow up actions:

1. The first task is to model the population exposures for the maps and then to provide this information to the working group chairs. It was agreed that this would be complete by middle of October on or around the end of the action planning consultation phase. **Action – BM.**
2. Once all relevant analysis has been carried out, we need to send the relevant information to the commission via UKREP by 31 December 2007. We need to establish the reporting mechanisms and format of data which is required. The data can then be copied to Defra and the other DA's. **Action – LS.**
3. Composition of SENSG was discussed and the following will be core members; David Wallace Chair, Martin Valenti, Linda Story, Duncan McNab, Drew Hill, Alastair Brown, Steve Williamson, Alastair Young, Bernadette McKell, and Victoria Colling. Co-opted onto SENSG will be a planner a solicitor and an economist from the Scottish Government. Other people may need to attend specific meetings occasionally plus Defra have expressed an interest in observing. All of this will be kept under review.
4. The first action for group chairs will be to select other members for their groups, ideally a mix of environmental health officers,. planners and transport officers. The first meeting of SENSG and the working groups will be held at Victoria Quay on week commencing Monday 29<sup>th</sup> October to explain how the groups will function and to solicit support from stakeholders. Group chairs to select members in advance of that meeting in order to guide attendance at workshop.
5. The list of persons who wished to be included in working groups would be typed up and sent out to the 3 working group chairs. namely, Alastair Brown, Drew Hill and Steve Williamson (copied to Graeme Drummond) **Action - LS**

6. General guidance of the size and content of action plans would be prepared by SENSG and sent to the working group chairs. Bernadette McKell will also produce a note on what the noise maps represent and what she as technical director can do with the maps in order to help educate the action planning process. The guidance will be non-prescriptive as it is important that each of the working groups have flexibility when preparing their individual action plans – **Action –MV/BM/LS**
7. Individual action plans have to be prepared by each working group by end of March 2008. Working groups may wish to prepare interim action plans before this date and circulate to all other working groups to ensure consistency of approach. Once the working groups have prepared their action plans, they will be sent out with the Scottish Governments logo but will state who prepared them e.g. “Prepared by the Transport Working Group on behalf of the Scottish Government”. The 3 individual action plans will be put out to consultation for 8 weeks starting April 2008 with a closing date of June 2008. Following this, the Scottish Government will consult on a Strategic Environmental Assessment SEA on the 3 plans and combine into one main plan for Scotland and again an 8 week consultation will be carried out in early autumn 2008. This means that the SEA preparation work be carried out during June once all 3 plans have been consulted on and completed. Hamilton McGregor would assist in the SEA assessment.
8. Following the SEA consultation, all information will be collated and the relevant statistics sent to the commission by the end of 2008 and copied to Defra and the DA’s **Action - LS**
9. The frequency of meetings would be left to each working group to decide, however it was agreed that once every four weeks might be needed at the outset.

#### Key dates

Action	Date
Draft action planning guidance consultation ends.	12 <sup>th</sup> October 2007
Population exposure modelling to be carried out and information sent to working groups.	Middle of October 2007
Workshops at Victoria Quay to recruit for members of working groups.	Week comm. 29 <sup>th</sup> October 2007
All relevant END information on maps sent to commission.	Start of Dec 2007
Each working group to draft up action plans to submit to SENSG.	End of March 2008
SENSG to put out action plans for 8 week consultation	Out start of April 2008 and back start of June 2008
SENSG to combine all 3 plans into one Scottish plan for the purposes of carrying out the SEA assessment.	Out start of August 2008 and back start of October 2008
SENSG to publish action plans and possibly hold a	November 2008.

workshop to explain plans.	
SENSG to send relevant data to commission on action plans.	Start of Dec 2008.

**END.**